



Minutes of the Annual Chaplaincy Meeting

Sunday 21st May 2023

1. **Opening Prayer and Introduction** was said at 12.00 noon

Kokouksen avaus klo 12

2. **Attendance and Apologies**

Läsnäolijoiden toteaminen

Attendees (13): Tuomas Mäkipää, Johnson Samuel, Humphrey Kalanje, Sarah Tahvanainen, Erik Riekko, Darcy Hurford, Anja Haltia, Dickson Kipkoech, Jayawin Jayapal, Esther Kamau, Paul Koech, Kenneth Kipkoech Lauren Jung

3. **Appointment of meeting officials**

Pöytäkirjan tarkastajien valinta. Valittiin seuraavat henkilöt

Sarah Tahvanainen was appointed as secretary.

Johnson Samuel and Humphrey Kalanje were appointed to check the minutes of the meeting.

4. **Adoption of minutes from the 2022 ACM**

Edellisen yleisen kokouksen pöytäkirjan merkintä tiedoksi. Merkittiin.

Humphrey Kalanje proposed that the minutes be adopted, seconded by Erik Riekko. The minutes were carried with no objections or amendments.

5. **Annual Report 2022, Financial Report 2022 & Auditor's statement**

2022 Vuosikertomus sekä tilintarkastajan lausunto. Vuosikertomus talousliitteineen hyväksyttiin.

- **The Annual Report** is structured according to the '5 marks of mission'. During our review the following points were highlighted:
- 2022 was an exceptional year for the Chaplaincy due to several major events – the Diamond Jubilee and death of Her Late Majesty Queen Elizabeth II and the recording of the Festival of Nine Lessons and Carols on national TV. Whilst the coming year is expected to be more 'normal' the Chaplain emphasised that we need to build on what we have done and not 'stand still'.
- Youth work and Music were highlighted as being core parts of our ministry. Anja Haltia gave thanks for the flourishing work among young people and the Chaplain thanked Erik Johannes Riekko and all who are involved in the musical life of the church for their excellent work, especially given limited resources. Humphrey Kalanje thanked the coffee team for all they do to serve the community.

- The Chaplain stressed the importance of the ministry of welcoming people to our services – especially in greeting new people. They should always have someone to talk to after the service and a kind word before leaving.

Baptism/Confirmation/Marriage/Funerals:

- There were only two baptisms in 2022, more people need to be invited.
- Humphrey Kalanje asked whether the church has a programme of confirmation. The Chaplain responded that confirmation classes are arranged based on demand. Since the Porvoo Agreement is in place we encourage young people (aged 14-15) to participate in the confirmation camps with their friends, arranged by the Lutheran Church. The Chaplain is available to discuss options with any families that are interested in having an Anglican confirmation. It is possible for a young person to have a Lutheran confirmation and to be confirmed by an Anglican Bishop, in which case the church can offer to pay the cost of the Lutheran preparatory course/camp.
- The Chaplain can conduct fully legal marriage services. Funerals can be a sensitive matter to discuss but the Chaplain encouraged people to express their wishes in advance and to know that they have the right to have an Anglican service.

Communication

- Communication via social media channels, the website and ACNY (A Church Near You) have widened our reach and helped us to engage on topical issues, as well as to be affirmative in our presence and supportive of people in their varying situations.
- Social Media posts have been praised by the Diocesan Communications Team.
- Johnson commented that our output on social media has increased a lot and made us more visible. It has played an effective role in bringing new people into our church.

Help for Ukrainian Refugees

- Much has been done by St Nicholas' Church to support Ukrainian refugees at the Vallila Help Center in Helsinki. We facilitated significant financial support to enable humanitarian aid work to continue. Mentoring help offered by the Chaplain is gradually coming to a close as more professional help has become available.
- Our close collaboration with the Center has demonstrated that despite the small size of our church we can effect change and provide help when needed. We need to look for ways in which we can continue to make a difference.

Votes of thanks

- Humphrey Kalanje praised the Lent group initiative which was led by volunteers from our congregation – Lara McCoy and Jane Mayhew-Smith, and more recently by Joel Gillin.
- Paul Koech thanked Father Tuomas and the Council for their work. He described the church as a strong family which helps one another.

Financial Report 2022

- The 'Profit & Loss' spreadsheet shows a deficit of 60,000 euros. This amount was covered by the income from investments and there has been a drop in the investment value of the portfolio as a result. This is not a healthy situation and needs addressing. There are 30,000 euros of cash reserves in the church account, and these will last approx. 2 ½ months.
- Changes have been made so that transactions are more transparent and easier to follow.
- A question was raised about an increase in expenses this year. This was a result of coming out of the pandemic and increasing our activity.
- **The Auditor's statement** confirmed that the balance book gives a clear picture of the church's financial situation.

6. Approval of the Annual Report, Church Accounts and Auditor's Statement from the fiscal year 2022

Tilinpäätöksen hyväksyminen vuodelta 2022. Hyväksyttiin.

Jayawin Jayapal proposed the motion and was seconded by Ester Kamau. The motion was carried without objection.

7. Discharging the Council from the liability for the Chaplaincy Accounts from the period 1.1.2020-31.12.2020

Vastuuvapauden myöntäminen kirkkoneuvostolle tilikaudelta 1.1.2022-31.12.2022. Myönnettiin.

Humphrey Kalanje proposed the motion and was seconded by Esther Kamau. The motion was carried without objection.

8. Confirmation of Electoral Roll

Äänestysluettelon vahvistaminen. Vahvistettiin äänestysluettelossa olevan 50 henkilöä 21.5.23.

It was noted that there are 50 names on the Electoral Roll as of 21st May 2023

9. Election of church officials

Virkailijoiden valinta. Kirkkoväärtit ja rovastikuntasynodin edustajat ovat automaattisesti hallituksen jäseniä.

- Johnson Samuel and Jayawin Jayapal were elected as Churchwardens.
- Elina Glenday, Keith Thomas and Esther Kamau were elected to the Chaplaincy Council.
- Aina Bexell continues as a Deanery Synod representative.

We have one council vacancy and one deanery synod representative vacancy.

The Chaplain thanked the outgoing council for all their work and thanked the new wardens and council.

10. The Budget for 2023 was noted

Vuoden 2023 budjetti merkittiin tiedoksi.

- The budget was noted with a clause that we need to improve giving and income.
- The Chaplain hopes we can cut off 10,00 euros from our expenses.
- Predicted loss of 9,500 euros

11. St Nicholas Foundation

- The current members of the Board were re-elected: Humphrey Kalanje (Chair), Christine Mattila, and Michael Pegg.
- There are still vacancies on the Board, and the Chaplain and Humphrey Kalanje would appreciate any introductions to people with business skills who have some spare time to

help the foundation in its financial decision making. Positions on the Board are voluntary (unpaid) and members do not need to be related to the Church.

- The Chaplain noted an increase in support from the Foundation towards the music ministry at St Nicholas’.

12. Any other business

Muut esille tulevat asiat.

- Humphrey Kalanje asked for an update on the *other Anglican communities in Finland*. The Chaplain explained that there is an Anglican presence in Turku and Tampere (ICCK), with the latter being particularly vibrant. These congregations are quite independent but occasionally take collections for our work, hence their inclusion in our book-keeping. The White Nile community (of South Sudanese Anglicans) has not come back together since the pandemic and has largely dispersed. They worship mainly in Arabic and are overseen by Father Yusif Abujelha. However, it is hoped that the community will relaunch with a Confirmation service in the Autumn in Tampere. Humphrey Kalanje suggested that these congregations be included in the next Annual Report.
- Esther Kamau asked the Chaplain about the proposed timing of 10.30am for the Sunday Morning Services. Father Tuomas explained that the Lutheran services have re-started on Sunday mornings at Mikael Agricola and that therefore we are unable to trial a later start. However, it may be possible for All Age Services to start at 10.30am (as they are shorter than the regular Sunday service) and this will be considered in the Autumn.
- Johnson Samuel thanked the Chaplain on behalf of the congregation.

13. Thanks & Closing prayer

Kiitokset ja päätösrakous

The meeting ended at 1.30pm with saying the Grace.

Pöytäkirjan vakuudeksi

Tuomas Mäkipää, kirkkoherra, puheenjohtaja